

Minutes of the Second Meeting of the Council
for the Four Indian Institutes of Technology
established under the Institutes of Technology
Act, 1961, No. 59 of 1961.

The Second Meeting of the I.I.T. Council was held in New Delhi on Friday, the 7th September, 1962.

The following were present :-

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| 1. Prof. Humayun Kabir | Chairman |
| 2. Shri P.C. Sen. | |
| 3. Shri S.K. Bose | |
| 4. Shri G.K. Chandiramani | |
| 5. Prof. R.D. Choksi | |
| 6. Shri R.M. Deshmikh. | |
| 7. Dr. P.K. Kelkar | |
| 8. Shri S.S. Khara. | |
| 9. Prof. P. Maheshwari | |
| 10. Shri R.P. Padhi. | |
| 11. Shri P.R. Ramakrishnan | |
| 12. Dr. K.L. Rao | |
| 13. Dr. T. Sen | |
| 14. Dr. S.R. Sen Gupta, | |
| 15. Prof. B. Sengupto. | |

Dr. M.M. Das, Deputy Minister, Ministry of S.R. & C.A. was present by special invitation.

The following regretted their inability to attend:-

1. Shri C.B. Gupta
2. Shri J.J. Ghandy
3. Dr. S. Bhagavantam
4. Dr. D.S. Kothari
5. Shri Kasturbhai Lalbhai,
6. Shri Arvind N. Mafatlal,
7. Prof. M.S. Thacker
8. Dr. A.L. Mudaliar.

The Chairman, Prof. Kabir spoke in moving terms about the national loss suffered by the country in the death of Dr. B.C. Roy, a great political leader who had worked ceaselessly in the cause of technical education in the country. It would be difficult to fill the void caused by his death. Dr. Roy had been the Chairman of the Board of Governors of the Indian Institute of Technology, Kharagpur and a member of the Council. Members stood in silence for a minute in memory of late Dr. B.C. Roy.

The Chairman welcomed Shri P.C. Sen to the meeting of the Council.

ITEM No. 1 - To confirm the minutes of the first meeting held on the 25th May, 1962.

It was reported that the minutes of the 1st meeting held at New Delhi on the 25th May, 1962 had been circulated to the members and no comments had been received. The minutes were confirmed.

ITEM NO. 2 * TO REPORT THE ACTION TAKEN ON THE MINUTES OF THE FIRST MEETING.

The Council noted that in pursuance of the decision taken by it at the last meeting, the Chairman of the Council had nominated the following persons to be members of the Board of Governors of the four Institutes:-

INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR

1. Dr. P. Parija, Vice-Chancellor, Utkal University.
2. Shri P. Datta, Vice-Chancellor, Gauhati University.
3. Shri N.G. Chakravarty, 3-D, Nandy Street, Calcutta-21.
4. Dr. B. Nijhawan, Director, National Metallurgical Laboratory.

INDIAN INSTITUTE OF TECHNOLOGY, BOMBAY

1. Shri S.L. Kirloskar, Kirloskar Wadi, Maharashtra State.
2. Dr. K.R. Ramanathan, Ahmedabad Physical Research Laboratory.
3. Shri Akbar Peerbhoy, 47, New Cuffe, Parade, Colaba, Bombay.
4. Shri Pranlal Patel, 29-C, Dongersi Road, Malabar Hill, Bombay.

INDIAN INSTITUTE OF TECHNOLOGY, MADRAS -

1. Shri P.M. Reddy, Hindustan Aircraft Ltd., Bangalore.
2. Dr. Y. Nayudamma, Director, Central Leather Research Institute, Madras.
3. Shri Abdul Rahim, M.E.A., Correspondent, T.K.M. Engineering College, Quilon.
4. Rajah Muttiah Chettiar of Chettinad, Chettinad House, Adyar, Madras -

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR -

1. Shri M.S. Mehta, Vice-Chancellor,
Rajasthan University.
2. Shri A.C. Joshi, Vice-Chancellor,
Punjab University.
3. Shri G. Pande, Vice-Chancellor,
Roorkee University.
4. Prof. R.P. Mitra, Deptt. of Chemistry,
Delhi University.

The Council further noted that Shri S. Kirloskar nominated on the Board of Governors of the Indian Institute of Technology, Bombay had regretted his inability to serve on the Board, and that Shri P. Datta Vice-Chancellor, Gauhati University had not so far accepted his nomination on the Board of Governors of the Indian Institute of Technology, Kharagpur. The Council authorised the Chairman to nominate two persons as members in place of Shri Kirloskar and Shri Datta.

The Council recorded the report on the action taken in respect of other decisions taken at its first meeting.

- ITEM NO. 3 - TO RECEIVE THE REPORT THAT THE CHAIRMAN OF THE COUNCIL ACCEPTED THE RECOMMENDATIONS OF THE COUNCIL'S COMMITTEE ON SCALES OF PAY OF PROFESSOR, ASSISTANT PROFESSOR, SENIOR SCIENTIFIC OFFICER, AND LECTURER AND THE DIRECTORS OF THE INSTITUTES WERE REQUESTED TO GIVE EFFECT TO THE RECOMMENDATIONS OF THE COMMITTEE.
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The Council accepted the recommendations of the Committee and confirmed the action taken by the Chairman.

- ITEM NO. 4 - TO CONSIDER THE RECOMMENDATIONS OF THE COUNCIL'S COMMITTEE ON SCALES OF PAY OF LIBRARIAN, REGISTRAR and WORKSHOP SUPERVISOR.
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The Committee had suggested that the existing scales of pay of Librarian and Registrar at the Institutes should continue. In respect of the scale of pay of Workshop Supervisor at the four Institutes, the Committee favoured uniformity. The Council accepted the recommendations of the Committee and suggested that the Madras Institute might take necessary steps to revise the scale of pay of Workshop Supervisor to bring it in line with that at Kharagpur.

ITEM NO.5 - TO CONSIDER THE RECOMMENDATIONS OF THE COUNCIL'S COMMITTEE ON THE FIRST STATUTES TO BE FRAMED UNDER THE ACT.

The Council approved the draft of the first Statutes circulated with the agenda papers subject to the ~~xxxx~~ changes set out at Appendix I. The Council decided that the Statutes may now be submitted to Visitor for his approval.

While considering the draft Statutes, the Council expressed the view that all scheduled Castes and scheduled Tribes students should be given free-studentships in the under-graduate courses and Master of Science courses. This action may be taken by an executive order in the Institutes and not by Statutes as the concession would be withdrawn after a period of some years.

ITEM NO.6 - TO CONSIDER THE RECOMMENDATIONS OF THE COUNCIL'S COMMITTEE ON THE CLASSIFICATION OF MEMBERS OF STAFF ON THE INSTITUTES INTO VACATION AND NON-VACATION STAFF.

The Council accepted the recommendations of its Committee regarding the vacation and non-vacation staff. The Council further decided that the Director and the Deputy Director should be declared as non-vacation staff.

The following classes of employees of the Institutes will be ~~xxx~~ classified as vacation staff:-

1. Professor
2. Associate Professor
3. Assistant Professor
4. Lecturer.
5. Associate Lecturer.
6. Asstt. Lecturer/Instructor.

In the case of the Indian Institute of Technology, Kharagpur, Senior scientific Officer in the Department of Naval Architecture will also be declared as vacation staff, in case the incumbent of the post does not agree to be designated as Assistant Professor.

ITEM NO.7 - TO CONSIDER THE REVISED ESTIMATES FOR 1962-63 AND BUDGET ESTIMATES FOR 1963-64 OF THE FOUR INSTITUTES AND TO RECOMMEND TO THE ~~CENTRAL~~ CENTRAL GOVERNMENT THE FUNDS THAT MIGHT BE ALLOCATED IN 1963-64 TO THE FOUR INSTITUTES.

The Council examined the annual budget

estimates of each of the Institutes as prepared by the respective Boards of Governors.

The Council considered the question whether the Indian Institute of Technology, Bombay should proceed with the construction of an Assembly Hall for the entire -body of students at a cost of over Rs. 10 lakhs as recommended by the Board. The Council noted that at the suggestion of its Finance Committee, the Board of Governors of that Institute had agreed to defer construction of the Swimming Pool. The Board had, however, held the view that the construction of an Assembly Hall at this stage of development was essential.

Different points of view were put forward, one view being that when the needs of residential quarters for members of the staff of the Institute cannot be fully satisfied from out of the funds available for expenditure during the Plan period, it would not be desirable to proceed with the construction of the Assembly Hall. It would be proper to give the construction of the residential quarters a higher priority, and defer the construction of the Assembly Hall to the 4th Five Year Plan. The other view was that a meeting place for the whole body of students should not be deferred that long.

The Director explained the position in detail in regard to the residential quarters that would have to be deferred to the 4th Plan. The Council discussed the matter at length and decided that since the Director and the Board of governors, who are on the spot and are thus the best judges of the situation, have recommended the construction of the Assembly Hall, the proposal may be accepted by the Council.

The Council endorsed the budget proposals subject to the modifications (1) an ad hoc cut of Rs. 2.5 lakhs be made in the budget estimates for 1963-64 for pay and allowances of officers and establishment ~~at~~ at I. I. T. Bombay and a cut of Rs. 1.5 lakhs be made on the same item in the budget estimates of I. I. T. Madras. The Council thus recommended to the Central Government the allocation of funds as under :-

(1) I. I. T. Kharagpur

	<u>1962-63</u>	<u>1963-64</u>
	(Rs. in lakhs)	
<u>Recurring</u>	87.08	90.00
<u>Non-Recurring</u>		
Buildings	34.65	35.00
Equipment	10.47	10.75
Less Income.	132.20	135.75
	<u>11.79</u>	<u>12.28</u>
Grant recommended:-	120.41	123.47

(ii) I. I. T. Bombay:

<u>Recurring</u>	61.21	75.60
<u>Non-recurring</u>		
Buildings	80.00	59.00
Equipment (including library)		
	15.11	13.50
Total%	156.32	148.10
Less Income	5.82	7.52
Grant recommended	150.50	140.58

(iii) I. I. T. Madras:

<u>Recurring</u>	33.27	51.24
<u>Non-recurring</u>		
Buildings	110.00	80.00
Equipment (including Library).		
	21.97	23.44
Total:	165.24	154.68
Less income	4.51	4.88
Grant recommended.	160.73	149.80

~~***~~(iv) I. I. T. Kanpur:

<u>Recurring</u>	19.10	30.80
<u>Non-recurring</u>		
Buildings	65.58	80.50
Equipment	11.15	15.20
Equipment under U.S./AID	1.00	25.00
	96.83	151.50
Less Income	0.91	1.50
Grant recommended -	95.92	150.00

ITEM NO.8 - TO CONSIDER THE QUESTION OF MAKING APPOINTMENTS TO POSTS OF ASSOCIATE LECTURER FOR A SPECIFIED PERIOD (I. I. T. MADRAS).

The Council considered the proposal of the I. I. T. Madras that appointments to the posts of Associate Lecturers may be made on a tenure basis for a period of three years in the first instance. Some Directors were of the view that restriction on the period of appointment would result in difficulties of recruitment. The calibre of candidates that would be available would be lower and, therefore, appointments on a tenure basis should not be made. The Council discussed the matter at length, but on account of the different views expressed it could not come to a decision on the point.

The Council desired that the Directors of the four Institutes may examine this proposal jointly and make recommendation to the Council. Meanwhile, the Institutes may make temporary appointments if they so desire.

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ITEM NO.9 - TO CONSIDER THE RULES FOR ACCEPTANCE OF OUTSIDE WORK BY EMPLOYEES OF THE INSTITUTES (ITEM PROPOSED BY I. I. T. MADRAS)

The Council noted that the rules to regulate the acceptance of outside work by the employees of the Institute as prepared by the Madras Institute differed from those of the Kharagpur Institute in that the former had proposed a limit of 12 days in a year for a grant of special casual leave for non-remunerative work as against 15 days prescribed by the latter. The Council suggested that Madras Institute might also allow 15 days special casual leave for this purpose. The Council further suggested that the Institutes at Bombay and Kanpur might also adopt the rules as obtaining at the Kharagpur Institute.

ITEM NO.10 - TO CONSIDER THE PRINCIPLES TO BE ADOPTED FOR FORWARDING APPLICATIONS OF EMPLOYEES FOR OUTSIDE APPOINTMENT DURING THE PROBATIONARY PERIOD (ITEM PROPOSED BY I. I. T., KHARAGPUR).

The Council discussed at length the question whether during the period of probation, an employee of the Institutes should be permitted to apply for posts outside. Also whether a permanent employee of the Institutes should be deemed to have been appointed on probation to a higher post, when the appointment is made not by "promotion" but by open selection ("direct recruitment").

The Council was of the view that during the period of probation, applications from any employee for outside posts should not be forwarded; further, a person should be placed on probation when recruited through open competition. Only when a permanent employee is "promoted" to a higher post, he should be appointed on a substantive basis to it. In the case of permanent employees, one application in a year only should be forwarded for posts outside except in the case where an employee is serving his period of probation on appointment to a higher post. In the case of temporary employees, however, applications should be forwarded freely unless otherwise specified in his letter of appointment.

ITEM NO. 11 - TO CONSIDER THE REQUEST OF THE M. S. UNIVERSITY, BARODA FOR ADMISSION OF THEIR STUDENTS WHO HAVE PASSED THE 1ST YEAR OF THEIR 4-YEAR DEGREE COURSES IN ENGINEERING INTO THE 2ND YEAR CLASS OF THE INDIAN INSTITUTES OF TECHNOLOGY.

The Council did not accept the proposal of the M. S. University of Baroda that the students of the University who had completed the first year of the 4-year integrated course be permitted to appear at the entrance examination for the second year of the five-year integrated course at the Indian Institutes of Technology. Admissions direct to the second year had been agreed to as a very special case to make provision for those who did not have the opportunity for ~~exam~~ competing for entry into the I. I. Ts. on completion of their schooling due to the fact that the system of Higher Secondary education did not prevail in some States. Only those who had passed the Inter Science or separate pre-engineering course recognised as the equivalent of Inter Science could therefore be considered eligible. The Council had previously suggested that these special arrangements should be stopped after a period of two years.

Changes made by the Council in the
draft of the first statutes.

1. Substitute Statute 7(4) by the following:-
 - 7(4). In emergent cases the Chairman may exercise the powers of the Board and inform the Board of the action taken by him for its approval.
2. Add the following sub-statute (16) to Statute 9:-
 - 9(16). In the event of the occurrence of any vacancy in the office of the Chairman, by reason of his death, resignation or otherwise or in the event of the Chairman being unable to discharge his functions owing to absence, illness or any other cause, the Director may discharge the functions assigned to the Chairman under Statute 7.
3. Substitute Statute 18(1) by the following:-
 - 18(1). A Compulsory Contributory Provident Fund shall be constituted, maintained and administered for the employees of the Institute in accordance with the provisions set out in Schedule 'C'. All accumulations of the subscribers in the Contributory Provident Fund maintained for the benefit of the employees of the Institute immediately before the commencement of these Statutes shall stand transferred to the Compulsory Provident Fund constituted under the Statute, and shall be credited to the accounts of the employees entitled thereto in the Fund so constituted. A subscriber shall contribute to the fund so constituted an amount not less than 8-1/3% of his emoluments but the contribution of the Institute to the said fund shall be limited to 8-1/3% of the emoluments of the subscriber.

4. Substitute the following for Statute 24(1) (c) (1)

24(1) (c) (1)

Tuition fees for undergraduate courses and postgraduate courses in science leading to Master's degree payable in eight equal instalments.

....Rs. 200. p.m.

5. Omit the words "in advance" in 3rd line of Statute 24 (1) (d) (ii).

6. Omit the following from provision 26(ii) of schedule A (Medical Attendance and Treatment Rules).

"Lists A-E of such medicines which are not exhaustive are reproduced as Annexure G". (Consequential amendment - Omit Annexure G to Schedule A.)

7. Substitute provision 3(c) of schedule 'B' (Conduct Rules) by the following:-

3(c). Unless otherwise stated specifically in the terms of appointment, every employee is a whole-time employee of the Institute and may be called upon to perform such duties as may be assigned to him by competent authority beyond scheduled working hours and on closed holidays and Sundays. These duties inter alia shall include attendance at meetings of committees to which he may be appointed by the Institute.

8. Substitute provision 9 of Schedule B by the following:-

9. No employee shall except with the previous sanction of the competent authority, accept or permit his wife or any other member of his family to accept from any person other than relations any gift of more than a trifling value. Interpretation of the term "trifling value" shall be the same as laid down in Government Servants Conduct Rules.

9. Omit provision 16 of schedule B and re-number provisions 17, 18, 19 as 16, 17 and 18.

10. Substitute provision 6(1) of the schedule C (Contributory Provident Fund) by the following:-

6(1). Every subscriber shall subscribe monthly to the fund when on duty or on foreign service but not during a period of suspension. Provided that a subscriber on re-instatement after a period passed under suspension shall be allowed the option of paying in one sum, or in instalments, any sum not exceeding the maximum amount of arrears of subscriptions permissible for that period.

11. Add the following in provision 17 of Schedule 'D' (Leave Provisions).

17(1)(c). The total duration of earned leave and commuted leave taken in conjunction shall not exceed 240 days provided that no commuted leave may be granted under this provision unless the authority competent to sanction leave has ~~had~~ reason to believe that the Officer will return to duty on its expiry.